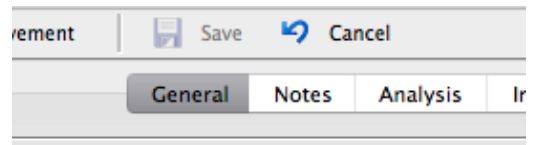
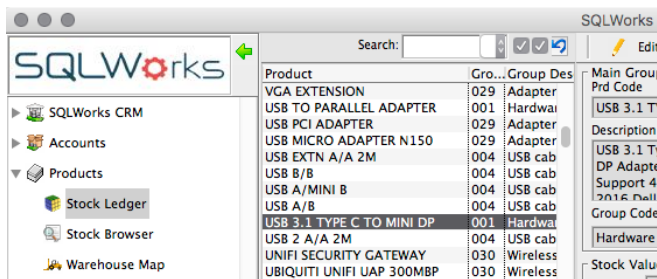


## How to change a stock item's Sale Price, Trade Price or Cost Prices

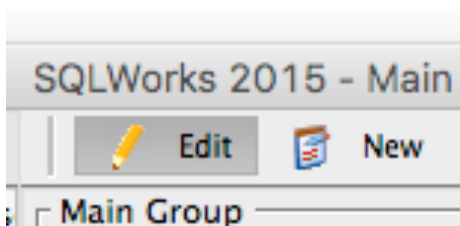
1. Go to 'Products' in the main Navbar and choose 'Stock Ledger'.



2. Select the stock item you wish to edit from the list of stock items, and choose the 'General' Tab from the panel in the top right of the stock ledger window.



3. Click 'Edit' in the top toolbar to unlock this stock item for editing. Many of the Stock item detail fields will no longer be greyed out, and will now be open for text entry.



# Procedures

- You can change the default sale price of the stock item by typing a new value in the 'Sale Price' field, and clicking 'Save' in the top toolbar.

The screenshot shows the 'Price Group' form with the 'Sale Price' field highlighted. The 'Cost Currency' is set to 'Sterling'. The 'Sale Price' is 22.68. The 'Cost (Purchase)' is 16.980000. The 'Cost (Average)' is 0.000000. The 'Cost (Standard)' is 0.000000. The 'Trade Price' is 0.00. The 'Sales SSM' is 0.000000. The 'Unit Sell' is 1.0000. The 'Buy In Unit Desc' is 'Each'.

Price Group		Base FX	Fx 1	Fx 2
Cost Currency	0 Sterling			
Cost (Purchase)	£ 16.980000	Sale Price	22.68	
Cost (Average)	£ 0.000000	RRP	0.00	
Cost (Standard)	£ 0.000000	Trade Price	0.00	
Cost Price Per	1.0000	Sale Price Per	1.0000	
Purchase SSM	0.000000	Sales SSM	0.000000	
Unit Buy	1.0000	Unit Sell	1.0000	
Buy In Unit Desc	Each	Sell In Unit Desc	Each	

- If your business offers trade prices to certain customer sales ledger account(s), you can change the default Trade price by typing a new value in the 'Trade Price' field, and clicking 'Save' in the top toolbar.

The screenshot shows the 'Price Group' form with the 'Trade Price' field highlighted. The 'Cost Currency' is set to 'Sterling'. The 'Trade Price' is 0.00. The 'Cost (Purchase)' is 16.980000. The 'Cost (Average)' is 0.000000. The 'Cost (Standard)' is 0.000000. The 'Sales SSM' is 0.000000. The 'Unit Sell' is 1.0000. The 'Buy In Unit Desc' is 'Each'.

Price Group		Base FX	Fx 1	Fx 2
Cost Currency	0 Sterling			
Cost (Purchase)	£ 16.980000	Sale Price	22.68	
Cost (Average)	£ 0.000000	RRP	0.00	
Cost (Standard)	£ 0.000000	Trade Price	0.00	
Cost Price Per	1.0000	Sale Price Per	1.0000	
Purchase SSM	0.000000	Sales SSM	0.000000	
Unit Buy	1.0000	Unit Sell	1.0000	
Buy In Unit Desc	Each	Sell In Unit Desc	Each	

- You can change the default cost prices of the stock item by typing a new value in either the 'Cost (Purchase)', 'Cost (Average)', and 'Cost (Standard)' fields, and clicking 'Save' in the top toolbar.

The screenshot shows the 'Price Group' form with the 'Cost (Purchase)', 'Cost (Average)', and 'Cost (Standard)' fields highlighted. The 'Cost Currency' is set to 'Sterling'. The 'Cost (Purchase)' is 16.980000. The 'Cost (Average)' is 0.000000. The 'Cost (Standard)' is 0.000000. The 'Sales SSM' is 0.000000. The 'Unit Sell' is 1.0000. The 'Buy In Unit Desc' is 'Each'.

Price Group		Base FX	Fx 1	Fx 2
Cost Currency	0 Sterling			
Cost (Purchase)	£ 16.980000	Sale Price	22.68	
Cost (Average)	£ 0.000000	RRP	0.00	
Cost (Standard)	£ 0.000000	Trade Price	0.00	
Cost Price Per	1.0000	Sale Price Per	1.0000	
Purchase SSM	0.000000	Sales SSM	0.000000	
Unit Buy	1.0000	Unit Sell	1.0000	
Buy In Unit Desc	Each	Sell In Unit Desc	Each	

To better understand the different types of stock Cost Prices available in SQLWorks, please click here: (<http://www.sqlworks.co.uk/did-you-know-stock-costs/>)